



Members: Ms Pickup, Stringer, Mrs Williams, Sweeney, Loades, Fear, Waring, Wilkes, Huckfield

# **FINANCE, RESOURCES AND PARTNERSHIPS SCRUTINY**

**Chair: Councillor Stubbs**  
**Vice Chair: Councillor Wallace**

**Portfolio Holder(s) covering the Committee's remit:**  
**Councillor Elizabeth Shenton (Policy, People and Partnerships)**  
**Councillor Terry Turner (Finance, IT and Customer)**  
**Councillor John Williams (Town Centres, Business and Assets)**

**Work Plan correct as at: Friday 23<sup>rd</sup> October 2015**

**Remit:**

**Finance, Resources and Partnership Scrutiny Committee is responsible for:**

- Communications and consultation
- Council structure and democracy and constitutional review
- Customer contact and customer service centres
- Member development and support
- Neighbourhood and locality working
- Partnerships: Newcastle Partnership Strategic Board
- Performance management and monitoring
- Putting people first
- Risk champion
- Transformation programme
- Accountancy
- Budget
- Capital and revenue expenditure
- Efficiency savings
- Health and safety champion
- Human Resources
- Information and communication technology
- Procurement champion
- Treasury management
- Workforce development

- Revenues and benefits

- Financial monitoring

- Co-operative Council

Date of Meeting	Item	Reason for Undertaking
<b>15<sup>th</sup> June 2015</b> <b>(agenda dispatch</b> <b>Friday 5<sup>th</sup> June</b> <b>2015)</b>	Financial and Performance Management Report to end of Quarter 4 (March) 2015	To provide Finance, Resources and Partnerships (FRAP) Scrutiny Committee with the Financial and Performance Review, Fourth Quarter 2014/2015
	Review of changes to the Committee arrangements	To update Members on the outcome of a review undertaken by a Local Government Association peer review team of the democratic decision-making structures of the Council.
	Constitution Review Working Group	To receive an update by the Democratic Services Manager
	Finance, Resources and Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>3<sup>rd</sup> September 2015</b> <b>(agenda dispatch</b> <b>21<sup>st</sup> August 2015)</b>	Quarter One Financial and Performance Review	To provide Scrutiny with the Financial and Performance Review, Quarter One 2015/2016
	Newcastle Partnership Commissioning Prospectus	A report to be presented on the collective approach to delivering key services in the future. This is based on a clear single vision for the Borough; shared priorities and shared outcomes, allied to shared resources in terms of commissioning and delivery
	Constitution Review Working Group	It was resolved at the last meeting that Group Leaders are asked to re-elect Members to the Working Group, with an update being received on the recommendations that had been put forward.
	Portfolio Holder(s) Question Time	Opportunity for the Committee to question the Portfolio Holder(s) on their priorities and work objectives for the next six months and to address any issues or concerns that they may be facing
	Finance, Resources and Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>4<sup>th</sup> November 2015</b> <b>(agenda dispatch</b> <b>23<sup>rd</sup> October 2015)</b>	Quarter Two Financial and Performance Review	To provide Scrutiny with the Financial and Performance Review, Quarter Two 2015/2016
	Medium Term Financial Strategy	An update to be provided on the Medium Term Financial Strategy for 2016/2017 and the following four years, indicating the projected budgets for these years and the shortfall compared to available resources

<b>Date of Meeting</b>	<b>Item</b>	<b>Reason for Undertaking</b>
	Review of changes to the Committee arrangements	To provide Members with feedback from each Committee regarding the review undertaken by a Local Government Association peer review team of the democratic decision-making structures of the Council
	Finance, Resources and Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>3<sup>rd</sup> December 2015 (agenda dispatch 20<sup>th</sup> November 2015)</b>	Revenue Budgets 2016/17 – First Draft Savings Plan	To review progress on the completion of the revenue and capital budgets for 2016/2017 to enable a robust and affordable budget for 2016/2017 to be approved
	Capital Strategy Update	An update to be provided on how the Council deploys its capital resources in order to assist it to achieve its corporate and service objectives
	Asset Management Strategy Update	An update to be provided on the finance and resource implications of the Asset Management Strategy 2014-2017
	Planning Committee Members' Protocol	To receive an update from the Constitutional Review Working Group
	Scale of Fees and Charges	Review of the fees and charges which the Council makes in order to keep them in line with the cost of service provision and to establish the amounts to be included in the 2016/2017 budget
	Procurement Champion	An overview to be received from the Business Improvement Manager on the procurement structure and processes within the organisation
	Finance, Resources and Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>13<sup>th</sup> January 2016 (agenda dispatch 8<sup>th</sup> January 2016)</b>	Budget Review	The Budget Review is an information gathering workshop and will give Members a chance to ask any questions relating to the budget setting process
<b>27<sup>th</sup> January 2016 (agenda dispatch 15<sup>th</sup> January 2016)</b>	Quarter Three Financial and Performance Review	To provide Scrutiny with the Financial and Performance Review, Quarter Three 2015/2016
	Treasury Management Strategy 2016/2017	To approve the Strategy to be followed by the Council in carrying out its treasury management activity in the forthcoming year 2016/2017
	Revenue and Capital Budgets	To consider the final version of the Revenue and Capital Budget

<b>Date of Meeting</b>	<b>Item</b>	<b>Reason for Undertaking</b>
	2016/2017	2016/2017 before it is considered by Council on 24 <sup>th</sup> February 2016.
	Budget Review 13 <sup>th</sup> January 2016	To consider feedback received from the Budget Scrutiny Café held on the 13 <sup>th</sup> January 2016
	Community Infrastructure Levy	An overview to be presented to Members on the financial contribution each type of development can make to new infrastructure through a Community Infrastructure Levy (CIL)
	Finance, Resources & Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>14<sup>th</sup> March 2016 (agenda dispatch 4<sup>th</sup> March 2016)</b>	Portfolio Holder(s) Question Time - Councillors Elizabeth Shenton (Policy, People and Partnerships) and Terry Turner (Finance, IT and Customer) to be invited to attend	Opportunity for the Committee to question the Portfolio Holder(s) on their priorities and work objectives for the next six months and to address any issues or concerns that they may be facing
	Annual Work Plan	To review outcomes, recommendations, feedback and further action required on items submitted over the past twelve months
<b>15<sup>th</sup> June 2016 (agenda dispatch 3<sup>rd</sup> June 2016)</b>	Financial and Performance Management Report to end of Quarter Four (March) 2016	To provide Finance, Resources and Partnerships (FRAP) Scrutiny Committee with the Financial and Performance Review, Fourth Quarter 2015/2016
	Finance, Resources & Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year

<b>Task and Finish Groups:</b>	
<b>Future Task and Finish Groups:</b>	
<b>Suggestions for Potential Future Items:</b>	<ul style="list-style-type: none"> <li>• Constitution Review Working Group – Future Work Plans</li> <li>• Workforce Development</li> <li>• Partnerships: Newcastle Partnership Strategic Board</li> <li>• Transformation Programme</li> <li>• Putting People First</li> </ul>

<b>DATES AND TIMES OF CABINET MEETINGS:</b>	Wednesday 10 <sup>th</sup> June 2015, 7.00pm, Committee Room 1
	Wednesday 22 <sup>nd</sup> July 2015, 7.00pm, Committee Room 1
	Wednesday 16 <sup>th</sup> September 2015, 7.00pm, Committee Room 1
	Wednesday 14 <sup>th</sup> October 2015, 7.00pm, Committee Room 1
	Wednesday 11 <sup>th</sup> November 2015, 7.00pm, Committee Room 1
	Wednesday 9 <sup>th</sup> December 2015, 7.00pm, Committee Room 1
	Wednesday 20 <sup>th</sup> January 2016, 7.00pm, Committee Room 1
	Wednesday 10 <sup>th</sup> February 2016, 7.00pm, Committee Room 1
	Wednesday 23 <sup>rd</sup> March 2016, 7.00pm, Committee Room 1
	Wednesday 8 <sup>th</sup> June 2016, 7.00pm, Committee Room 1